



CIRCULAR

As per the directives of 20th meeting of Senate dated 10th April 2015 of NIT Raipur a notice no. NITRR/Exam Cell/146/2015 dated 29.06.2015 was issued by the undersigned whereby restricting the students falling under the following criteria to continue their academic activities at the institute w.e.f. 1st July 2015.

- a. *Those admitted in the year 2008 or before, irrespective of the scheme of study (except those of the Architecture).*
- b. *Those students who are not likely to complete their courses in the stipulated time i.e. maximum duration permissible for the completion of course at the institute (for B.Tech. – 07 Years, MCA – 5 Years, M.Tech. – 4 Years) from the date of admission.*

Many affected students have approached the office of the undersigned and also sent e-mails to Director, Registrar & Deans mentioning their grievances. Director permitted to discuss this matter in the 21st meeting of Senate held on 6th July 2015.

As per the directives given in the 21st meeting of Senate, such affected students may submit their grievances individually in prescribed format to grievance committee of the concern department. Such individual grievances must have proper justification for the grievance supported by all relevant documents. The last date of submitting such grievances is 17th July 2015.

Departmental Grievance Committee must examine such grievances on case to case basis and forward all such original applications along with their specific recommendations to the Chairman Standing Committee formed by the Director for this purpose. Such recommendations from the department must reach the office of the Chairman Standing Committee **latest by 21st July 2015**. The past record of candidates in CSVTU scheme from 2006-07 is readily available in MIS in faculty/ HOD login. However, examination cell is expected to assist departmental grievance committee in verifying the student related information.

Dr. A.M. Rawani
Dean (Academic)

Copy to:-

1. All HODs, NIT Raipur to display it on notice board and necessary action.
2. Webmaster, NIT Raipur to upload on institute website.
3. AR (Student Section), NIT Raipur to display it on notice board.
4. All Hostel Wardens, NIT Raipur to display it on notice board.
5. Prof. (I/C) Exam. Cell, NIT Raipur.
6. P/S to Director, NIT Raipur for information.
7. Registrar, NIT Raipur for information.

Grievance Application

Ref:- Circular No. NITRR/Dean (Academic)/2015/4148 dated 08.07.2015.

1. Name :
2. Father's Name :
3. Roll No.:
4. Year of Admission in Institute :
5. Your case is falls under which category:
 - (a) Only to appears in exam of back papers.
 - (b) Attend classes and also appear in back papers.
6. Give below details of 5(a) and/ or 5(b) -

I.Details of 5(a)

(i) No. of back paper semester wise

(ii) Month & year on which appeared last time in exam

II.Details of 5(b)

(i) Which semester you have to take admission

(ii) No. of back paper semester wise

(iii) Month & year on which appeared last time in exam

7. Justification for your grievance :

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Signature of student

Observations/comments of Grievance Committee