

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

Ref: OM No. 12011/03/2008 (Allowance) Date 02/09/2009

THESE ORDERS SHALL BE EFFECTIVE FROM 1st SEPTEMBER, 2008.

NAME OF CLAIMANT -
(In Capital Letter)

DESIGNATION -
DEPARTMENT -
NIT, RAIPUR (C.G.)

Information Of Children

Child (1)			Child (2)		
Name of Child -			Name of Child -		
Date Of Birth -			Date Of Birth -		
School in which studying -			School in which studying -		
Class in which studying			Class in which studying		
Academic Year - (M.Y.)			Academic Year - (M.Y.)		
Particular	Claimed Amt.	Admissible Amt	Particular	Claimed Amt.	Admissible Amt
Tuition Fee			Tuition Fee		
Admission Fee			Admission Fee		
Lab Fee			Lab Fee		
Agriculture Fee			Agriculture Fee		
Electronics & Music Fee			Electronics & Music Fee		
Practical work Fee			Practical work Fee		
Library Fee			Library Fee		
Games/Sports Fee			Games/Sports Fee		
One set of text books			One set of text books		
One set of note books			One set of note books		
Two sets uniforms			Two sets uniforms		
One set of school shoes			One set of school shoes		
Other			Other		
Total Amount			Total Amount		

Grant Total

Claimed Amt.	Admissible Amt

- 1) Certified that the Education Allowance indicated against the Child/children has actually been paid by me(Receipts enclosed)
- 2) Certified That :- (a) My spouse is not a central Government servant .(b) My spouse is a Central Govt. Servant and that she/he has not claim children's education allowance in respect of our child/children.
- 3) Certified that during the period covered by the claim, the child attended the school regularly and was not absent from the school without proper leave for a period exceeding one month.
- 4) In the event of any change in the particulars given above which affect my eligibility for children's educational allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made.

Encl :
Place & Date

Signature of Govt. Servant

Checked by

Verified by