

**Qualification, Eligibility & Details of Remuneration for the post of office assistant under RCI-NITRR, UBA 2.0: -**

**Minimum Qualification:** Graduate in any discipline with Post Graduate Diploma in Computer Application (PGDCA) or its equivalent.

**Desirable Qualification:** Candidate should be proficient in English. Knowledge and experience in project related work like UBA will get due advantage. At least should have experience as Secretarial Assistant.

**Salary:** Rs.21500/- Consolidated per month.

The Appointment is purely on contract basis for a period of 11 months and it may be extended for further period not exceeding 11 months at a time, according to the performance of the candidate/ tenure of the project.

The candidate may visit the Institute website ([www.nitr.ac.in](http://www.nitr.ac.in)) for any updates regarding this advertisement.