



No./NITRR/Estt./Advt./2019/ 403

Raipur, Dated- 29/05/2019

Walk-In-Interview on 17th June 2019 for the Non-Teaching Post on contract basis

NIT Raipur is looking for the eligible candidates for engagement as Accountant/Office Assistant in various Departments as below:

S. No.	Name of the Post	Department	No. of Post	Consolidated Salary
1.	Accountant	Dean (R&C)	1	18,750/- Per Month
2.	Office Assistant	Public and Media Relation Cell	1	18,750/- Per Month
3.	Office Assistant	RCI-NITRR, UBA 2.0	1	18,750/- Per Month

The recruitment is purely on contract basis for a period of 11 months.

For details regarding the application form, educational qualifications, work experience, terms and conditions and other requirements for the positions, please visit the Institute website www.nitrr.ac.in.

Interested candidates may appear for the interview along with prescribed application form, all original and attested copies of certificates. The candidates have to report at 10:00 AM on the above date in the Institute (Vishweshwaraiya Hall, Ground Floor) for registration and verification of documents.

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REGISTRAR



राष्ट्रीय प्रौद्योगिकी संस्थान रायपुर
NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR

(An Institute of National Importance)

G.E. Road, Raipur - 492010 (C.G.)

+91-771-2252700

+91-771-2253104

www.nitr.ac.in

registrar@nitr.ac.in

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Raipur, Dated-29/05/2019

WALK-IN-INTERVIEW

Walk-in-Interview for Indian citizens for filling up temporary position of following posts at National Institute of Technology Raipur.

Name of the Post	Department	No. of Posts	Qualification and Experience	Monthly Remuneration
Accountant	Dean (R&C)	01	Educational Qualification: B.Com. Essential Criteria: Knowledge of Tally.	18750/-
Office Assistant	Public & Media Relation Cell	01	Educational Qualification: Graduate in any stream. Desirable Criteria: Experience in Journalism, Experience in Hindi/English Report Writing, Familiarity with Social Media Platforms, Ability to update Websites.	18750/-
Office Assistant	RCI-NITRR, UBA 2.0	01	Educational Qualification: Graduate in any discipline with PGDCA or its equivalent. Desirable Criteria: Candidate should be proficient in English. Knowledge and experience of project related works will get due advantage. At least should have experience as Secretarial Assistant is desirable.	18750/-

Interested candidates may attend the interview with duly filled in application form downloadable from the Institute website www.nitr.ac.in original and self attested copies of all academic, experience certificates (if any) and testimonials on 17th June, 2019 at 10:00 AM in the Vishweshwaraiya Hall, Ground Floor, NIT Raipur, G.E. Road, Raipur – 492010 (CG).


Registrar (I/c)
NIT Raipur

TERMS AND CONDITIONS

1. Interested candidates shall report to Vishweshwaraiya Hall, Ground Floor, NIT Raipur for registration between 10:00 AM to 11:30 AM. Candidate reporting after 11:30 AM will not be entertained.
2. All the candidates should bring duly filled prescribed application form, complete bio-data, one (01) set of self-attested copy of their certificates and the original certificates in support of their educational/professional qualifications and one passport size photographs.
3. The period of contract will be for eleven months only.
4. The Institute reserves the right to fill-up or not to fill-up the posts, cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final.
5. Institute reserves all the rights to fill the staff positions by temporary basis.
6. Applicants, who are employed in Government, Semi-Government, Autonomous Organizations, Public Sector Enterprises, Universities and Educational Institutions must produce a No Objection Certificate from their employer at the time of interview.
7. Canvassing in any form/ bringing in any influence political or otherwise will be treated as a disqualification of the candidate.
8. The Institute shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is found that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/ background and has suppressed the said information, then his/her services shall be terminated.
9. No TA/DA will be paid for appearing in the interview.
10. "INTERIM ENQUIRIES WILL NOT BE ENTERTAINED".
11. Right to restrict: Where the number of applicants in any department is extraordinarily high then the Institute have absolute right to restrict the number of applicants by qualification/experience/test.
12. Updates/ information/corrigendum/addendum will be published on the institute website only. The Institute will not be responsible in any manner if a candidate fails to visit/access the website in time. Candidates are requested to regularly visit the Institute website i.e. www.nitr.ac.in for updated information regarding the recruitment.



Registrar (I/c)
NIT Raipur