

## Right to Information Cell, NIT Raipur

### 1. List of officers

S.No.	Name	Designation	Post Under RTI Act 2005	Contact No.
1.	Dr. Arif Khan	Registrar, National Institute of Technology Raipur(C.G.)-492010	First Appellate Authority	07712252700
2.	Shri Vijay Singh	Assistant Registrar (S&P)	Public Information Officer	9039006445

### 2. PROCEDURE FOR OBTAINING INFORMATION UNDER RTI Act 2005

A) The applicant seeking information under RTI Act 2005 should download the format of application from institute website. The application should be addressed to the Public Information Officer, National Institute of Technology Raipur, G.E. Road, Raipur, 492010.

#### B) Fee for obtaining information

- i. An application fee of Rs. 10 for obtaining information under sub section (1) of section 6.
  - ii. Fee shall be charged for providing information under sub section (1) of section (7) as under: -
    - a. Rs. Two for each page in A4 or A3 size paper created or copied.
    - b. Actual charge of cost price of a copy in large size paper.
    - c. Actual cost or price for samples or models; and
    - d. For inspection of records, no fee for the first hour; and a fee of rupees five for each subsequent hour or fraction thereof)
  - iii. Fee shall be charged for providing information under sub-section (5) of section 7 as under:
    - a. Rupees fifty per diskette or floppy for information provided in diskette floppy
- OR
- b. Price Fixed for publication or Rupees two per page of photocopy for information provided in printed form.
  - iv. No fee will be charged from people living below the poverty line.
  - v. Applicant would be provided information free of cost if the PIO fails to comply within the prescribed time limit.

**C)** Application in prescribed format along with the receipt of the fees paid (in original) must be sent to the following address:-

The Public Information Officer  
National Institute of Technology, Raipur  
G.E.Road, Raipur, 492010.

**D)** In case of any doubt or inconvenience please contact the Public Information Officer, NIT Raipur.